



Dear Parents,

Hi, I am the new or returning classroom teacher for your child this upcoming 2019-2020 school year within the 117 classroom. I will be teaching students in the 3rd through 5th grades; there will be eleven students and three full time classroom assistants; Ana Sandoval, Ana Bedoya, & Jim Atsaves.

The school day is from 9:00am- 4:00pm. Breakfast is optional and students will have the choice of eating a FREE school lunch or bringing lunch from home. Please notify me of any food allergies or concerns.

I have some important pieces of paper that I need you to fill-out at the beginning of the school year. I need to have this information on file for your child to be successful in their new school year. The forms will be a Personal Information form about your child's likes, dislikes, hobbies, family members, etc; a Contact Information form with any medical information, a few permission slips for Walking trips within the Community, Cooking, Special Olympics, or Field trips throughout the school year.

For communication purposes of your child's needs, issues, or happenings, and to have your questions and concerns answered or if you would like to make any comments; I will have a spiral notebook that can go back and forth between school and home, will provide a "quick" pictured worksheet that indicates their school day, will e-mail scanned "important" paperwork, and I have provided my email address for communication needs too.

I will be sending homework that will be at your child's ability or level of learning to help them move forward in their daily learning of skills and information. I will also give your child a communication "colored" folder that will contain your child's daily or weekly homework that needs to be returned to school.

I look forward to working with your child, meeting you at the beginning of the school year at or at the open house on September 19th. The open house is at 6-8pm; there will be a short assembly within the gym and then parents are welcomed to visit their child's classroom and have a short discussion with their classroom's teacher.

Please do a background check within the CPS website or inquire within the school's office, if you are interested in volunteering within the school, going on fieldtrips, or working within your child's classroom. For the protection of the students; Parents are not permitted to work with the school's student population without a background check performed through the CPS school system.

I will be giving your child a good, safe, and welcoming classroom! I am looking forward to work with each one of your children and having a great school year. I want to thank you in advance for your support in making your child's education a success! If you have any questions, comments, or concerns about your child's classroom, needs, or medical issues; please feel free to write, email, or call me at school.

Sincerely, Ms. Lisa Howsam lehowsam@cps.edu 1-773-534-5226(7)